

# Three Oaks Middle School PTO

## MEETING MINUTES

January 22, 2024

∇∇ = Volunteer opportunity ⇒ = Action required \$\$ = funding request

**Members Present:** Tiffany Biros, Amy Custo, Zaigymar Nievgo, Ghada Nohra, Amy Ospina, Ms. Rendon, Ms. Rossi, Kristin Teschke, Principal Walker

### **ADMINISTRATION REPORT:** *Ms. Rendon*

- TOMS will receive school recognition funds for “A” school rating – the funds distribution will be decided by votes from SAC, faculty, and staff.
- Building Supervisor Mr. Israel retired, and Mr. Carlos Rivera is the new Building Supervisor. He is a great fit – [welcome to Three Oaks Middle, Mr. Rivera!](#)
- Principal Walker is attending a Level II High Reliability Schools Conference for effective teaching.
- From November 13-December 22<sup>nd</sup> 30 employees had perfect attendance. \$\$Principal Walker is asking the PTO to contribute a small incentive to these recognitions over each 60-day time period.
  - ⇒PTO will research if “WaWa” can partner
- School choice Open House went well.
- 93 students are impacted by the new zoning, with 44 waiving transportation to remain at TOMS.
- PM2 results show TOMS remains competitive within the district, and administration is planning intervention and enrichment for PM3; \$\$PTO may be asked to fund some incentives for PM3.
- Administration is asking teachers to be more involved with keeping students accountable for dress code cooperation – biggest issues are keeping shirts tucked in and wearing belts.
- Gym floor is being redone with a new design
- ∇∇Ms. Rendon is starting a Book Review Committee comprised of parents and students to help identify books at the TOMS library that may not meet current HB state law qualifications. Contact her at [KristinaLR@leeschools.net](mailto:KristinaLR@leeschools.net) if you are interested in joining.
- Q2 Honor Roll assemblies will be held February 6th for 478 students:
  - Period 2/8<sup>th</sup> grade 9:45-10:40 AM, Period 4/7<sup>th</sup> grade 10:43-11:38 AM, Period 6/6<sup>th</sup> grade 11:41 AM – 12:36 PM
  - ∇∇ volunteers needed for each shift – look for Sign Up Genius email.
- Mrs. Rossi asked if we can save leftover funds for Q3, because a parent donated \$400 for the Q2 celebration. She has \$342 in Publix gift cards, plus a \$50 cash donation and a \$25 cash donation, in addition to donated drinks.

### **TREASURER REPORT:** *Amy Ospina*

- Current balance \$4,953.63

- Recent expenses (Dec/Jan): Target gift cards \$2,625.00, Staff Christmas breakfast \$539.00, Chik-Fil-A “Ugly Sweater” gift cards \$60.00, Honor Roll shirts \$640.00, Science Fair trophies/gifts \$236.96 (total \$4,127.96)
- Recent income: December Everblades Night \$105.00, January Everblades Night \$30.00 (total \$135.00)
- Upcoming Expenses: Q2 Honor Roll doughnuts, Spring Dance, Teacher Appreciation
- Upcoming Income: Spring Dance, Silent Auction, Spirit Nights

## OLD BUSINESS

### Spirit Nights

- We are taking a little break from Spirit nights due to too small turnouts
- ⇒ Will plan on 3/13 “Culver’s” with NJHS volunteers to be set up by Amy O., ⇒ and an April or May “Texas Roadhouse” night to be set up by Amy C.

## NEW BUSINESS

### Silent Auction

- PTO is open to any ideas for donations and vendors, and has solicitation letters available, ⇒ and a link will be on the website as well – ⇒ the letter will be updated with the Tax ID# for convenience
- Auction will be held Friday-Sunday using Bidding Owl, with a “circus” theme
- VIP parking spots will be advertised for the following year – four spots, with one per grade and one to be raffled off each quarter – raffle tickets can be passed out at events like Open House and Orientation

### Spring Dance

- DATE CHANGE to **February 23<sup>rd</sup> 6:00-8:00** PM in the TOMS courtyard
- Theme is LEAP (“Let’s Eat and Party”) and DJ is booked
- Permission forms are 2-pages and there will be a link on the website ⇒ (Amy O. will ask Ms. McLeod) and the ⇒ **dress code will be included** on form, and Amy O. will send information to Ms. Rendon for dress code suggestions – PTO is open; up to administration
- ⇒ Ticket sales will be 2/20, 2/21, 2/22 - \$5.00 and a completed permission form to receive a ticket – volunteers needed for ticket sales and dance
- Approximately 6 staff members needed to help with perimeter, bathrooms, and check-in/dress code check
- Ticket sales will be adjusted each morning to maintain maximum courtyard capacity of 250 students
- ⇒ A list needs to be created for custodial needs – should include: coolers for ice cream, trash cans, pizza warmer, beverage coolers, 3 round tables near front office, 1 ticket table, 3-4 concession tables (DJ near bathroom and concessions on picnic side), string lights, bench light near picnic area (⇒ Amy C. will check for bench light), extension cords, spotlights to remain on, lights for game area, light for photo prop area (⇒ Amy O. will check)

- ⇒ Amy O. will organize “Domino’s” pizza delivery, “Culver’s” will likely donate ice cream and ⇒ PTO will pick it up
- PTO will sell glow-sticks – some left from fall dance; ⇒ order more
- Concession prices will be tweaked a bit – concession tickets \$1.00 – 1 ticket
- ⇒ Order single roll tickets, new photo backdrop, DJ giveaways (light-up foam sticks?)
- PTO has “Blow-Pops”, paper plates, napkins, cups, fitted tablecloths
- Parent donation drop-off will begin and end earlier
- Amy O. can keep some Publix gift card funds separated from Honor Roll to use for dance

**Next PTO meeting February 26, 2024**

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